

**COMPETITION APPEAL TRIBUNAL/ COMPETITION SERVICE
Employment Application Form**

For HR Use Only	Applicant Number:
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Please write clearly in black ballpoint pen or font size 11 or larger. Please complete all parts of the form.

1. Vacancy Details	
Post applied for	
Vacancy reference	

2. Personal Information													
Title													
Surname													
Forename(s)													
Correspondence address													
	Postcode:												
Telephone number (include STD code)	<table style="width: 100%; border: none;"> <tr> <td style="width: 30%; border: none;">Day:</td> <td style="border: none;">Please indicate if: Home <input type="checkbox"/></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Work <input type="checkbox"/></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Mobile <input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Evening:</td> <td style="border: none;">Please indicate if: Home <input type="checkbox"/></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Work <input type="checkbox"/></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Mobile <input type="checkbox"/></td> </tr> </table>	Day:	Please indicate if: Home <input type="checkbox"/>		Work <input type="checkbox"/>		Mobile <input type="checkbox"/>	Evening:	Please indicate if: Home <input type="checkbox"/>		Work <input type="checkbox"/>		Mobile <input type="checkbox"/>
Day:	Please indicate if: Home <input type="checkbox"/>												
	Work <input type="checkbox"/>												
	Mobile <input type="checkbox"/>												
Evening:	Please indicate if: Home <input type="checkbox"/>												
	Work <input type="checkbox"/>												
	Mobile <input type="checkbox"/>												
Email address													

3. Nationality and Right to Work in the UK	
Nationality	
Are you subject to any immigration controls, including the right to remain and/or take up employment in the UK?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, please provide details:

4. Education and Professional Qualifications (Please state most recent first. You may continue on a separate sheet if necessary. You can omit this information if you have already included this on your CV.)

University, College or School	Dates (From and To)	Qualification Obtained	Grade or Mark

5. Training and Development (Please give details of any further training and development that did not lead to a formal qualification, i.e. first aid, computer skills. Also, please list any memberships of professional organisations you may have.)

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6. Security Clearance (If you can demonstrate that you have an up-to-date security clearance you should include it here, giving the level and expiry date. If you do not have a clearance record, please state so.)

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7. Employment History (Please state in chronological order, starting with your current or most recent employment. You can omit this information if you have already included this on your CV.)

Employer's Name and Address	Dates (From and To)	Job Title and Brief Description of Duties	Reason for Leaving

8. Salary Details (Please state your current salary - per annum - and give details of any other benefits.)

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9. Career Break History (Please give details of any significant periods of time - six months or more - spent abroad or any other gaps in employment.)

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10. Declaration of Interests

Are you related to or do you have a personal relationship with any employee or Member of the Competition Appeal Tribunal/ Competition Service?

Yes

No

If yes, please state name and relationship below:

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Do you have any interests to declare which may conflict with the work of the Competition Appeal Tribunal/ Competition Service?

Yes

No

If yes, please provide details below:

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11. Where did you see this advert?

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12. References (Please provide work references to cover the last three years of employment and a personal reference. Employment is dependent upon providing references that confirm your employment history, including any significant gaps; referees will only be approached with your permission. If you have never been in paid employment, an academic referee or someone who can comment on your aptitude for the post will be acceptable. The personal reference needs to be someone who has known you for at least two years and can comment on your character.)

Name:

Position:

Address:

Telephone Number:

Capacity in which known to you:

Dates known from:

to:

May we contact this referee if you are selected for interview? Yes No

Name:

Position:

Address:

Telephone Number:

Capacity in which known to you:

Dates known from:

to:

May we contact this referee if you are selected for interview? Yes No

Name:	Position:
Address:	
Telephone Number:	
Capacity in which known to you:	
Dates known from: to:	
May we contact this referee if you are selected for interview? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Name:	Position:
Address:	
Telephone Number:	
Capacity in which known to you:	
Dates known from: to:	
May we contact this referee if you are selected for interview? Yes <input type="checkbox"/> No <input type="checkbox"/>	

13. Declaration

I confirm that all the information I have submitted as part of my application is correct and complete. I understand that failure to disclose relevant information or to give false information may be sufficient grounds for terminating my application and any subsequent/potential offer of employment.

NAME:

SIGNATURE:

DATE:

Please return a signed copy of this form, together with your CV, Cover Letter and Equality and Diversity form electronically to: hr@catribunal.org.uk, or by post to:

Ilia Bowles
Director, Operations
Competition Appeal Tribunal
Victoria House
Bloomsbury Place
London
WC1A 2EB

Any application received after the closing date for submission will not be considered.

Should you have any queries concerning any part of this form please do not hesitate to contact Ilia Bowles (Director, Operations) on 020 7979 7979.

13. Guaranteed Interview Scheme

The Tribunal strives to be an equal opportunities employer. Under the Guaranteed Interview Scheme, any disabled person who meets the minimum criteria of the person specification will be shortlisted for interview. In such an event, you will be contacted to confirm any additional arrangements which may be required for you to attend. Please tick this box if you wish to apply using this scheme.