

Competition Service Board Meeting Minutes

Via MS Teams

10th July 2020

14.00 to 15.00

Board Members:

In Attendance:

Susan Scholefield (SS)	CS Chairman	Ilia Bowles (IB)	CS Director, Operations
Peter Roth (PR)	CAT President		
Charles Dhanowa (CD)	CS Registrar		
Peter Freeman (PF)	CS Member		

Action/Decision Summary:

Agenda Item	Summary of Discussion	Action	Action Owner
Chair's introduction and declaration of interests	The Chair welcomed everyone to the meeting and requested members to declare any potential conflict of interest with any of the business items on the agenda. None were declared.		
Minutes of meeting of 24 th March	Minutes of the last meeting were discussed and agreed. All actions have been completed. It was agreed for the minutes of the 24 th March Board meeting to be published on the CAT/CS website.	1. CAT/CS to arrange for the minutes of the 24 th March Board meeting to be published on the website.	1. Ilia Bowles
Registrar's report on case workload	The Registrar reported on the current state of the Tribunal's caseload and how it has developed over the past few months. There are currently 65 live cases, with some being grouped together. All hearings are being conducted virtually, via MS Teams. The Autumn is looking busy with a 50-day hearing starting in November.		
Report on the Audit and Risk Assurance Committee	The Chair reported on the Audit and Risk Assurance Committee meeting of 2 nd July. The CAT/CS is aiming to publish its Annual		

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meeting of 2 nd July 2020	Report and Accounts 2019/20 in September, post Summer recess.		
Director of Operations' report on operations	<p>Following resignations of the Senior Referendaire and Director of Operations, the CAT/CS has started a recruitment process via agencies. Current jobholders will remain in post until the end of August and end of September respectively.</p> <p>Work has begun on the staff pay remit 2021.</p> <p>Business case for the increase of the Chairmen's and CS Members' daily rates has been submitted to BEIS but is on hold due to the pandemic.</p>	2. CAT/CS to prepare and submit pay remit to BEIS for approval by Ministers by end of September 2020.	2. Ilia Bowles
Date of next meeting	It was agreed that the next Board meeting will be held in conjunction with the Audit and Risk Assurance Committee meeting on 10 th September 2020 at 10.30am, to allow for a swift and constructive sign-off of the CAT/CS Annual Report and Accounts 2019/20.	3. CAT/CS to send invite.	3. Ilia Bowles
AOB	Dates are being agreed for a meeting with Minister Scully in September.		